

AquAid Franchising Ltd General Risk Assessment – COVID-19

Date Created:	11 th May 2020	Proposed Work Activity	GRAC19 - General Risk Assessment – COVID-19
Latest Review Date	Reviewed every fourteen days		
Assessors Name:	Michael O'Donoghue		

Description of Hazard	Person(s) at risk	Precautions Required
The spread of Coronavirus COVID-19	<ul style="list-style-type: none"> • Employees • Customers • Visitors to your premises • Anyone else who physically comes in to contact with you in relation to your business 	<p><u>Employee Consultation/Communication</u></p> <p>AquAid will constantly review its working practices and the risks posed by the spread of COVID-19 to employees, customers and anyone else in relation to the business. The Operations Director will constantly be required to review all working practices and should any change be required this will be communicated to all persons concerned through its management team.</p> <p>Urgent communication will be done immediately by telephone and then in writing via memorandum.</p> <p>Any employee deemed "clinically vulnerable" by the NHS will be constantly consulted regarding their return to work, and AquAid will have specific provisions in place for them to ensure any risk is minimised or eliminated.</p> <p>AquAid will display the following poster in its locations to show that a risk assessment is in place, and the risk assessment will be communicated to employees.</p> <p>https://assets.publishing.service.gov.uk/media/5eb97d30d3bf7f5d364bfbb6/staying-covid-19-secure.pdf</p> <p><u>Customer communication</u></p> <p>Should it become apparent that risk could be passed on to the AquAid customer base, we will notify all customers via email immediately; this will then be followed by a phone call to customers where appropriate.</p>

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